



Office of the Principal

RADHANAGAR GOVERNMENT PRIMARY TEACHERS' TRAINING INSTITUTE

P.O : DAKSHIN RADHANAGAR, VIA : MUGKALYAN, DIST. : HOWRAH, PIN – 711312

Email id – radhangar.ptti03@gmail.com, Website-www.radhanagargovt.wbptti.in

Memo. 49 / F.No 180 / RGPTTI

Date: 07/07/2025

RE -TENDER NOTICE

As per SCERT, Kolkata Memo No.935/F.No.845(Pt)/SCERT dated 23.05.2025, Quotations are invited with sealed envelope from Govt. Recognized Security agencies for providing one unarmed security guard towards safeguarding the Radhanagar Govt. PTTI, Howrah , West Bengal as per the following terms and condition.

1. The quotation documents and other relevant particulars may be placed for verification by the intending questioners during office hours at the office.
2. Incomplete offer/lack of supporting documents will not be entertained. The authority may reject/cancel the tender offer or, whole process without showing any reason. The decision of the authority is final.
3. Quotation should be submitted to the office of the institute by hand or by post.
4. Commencement of submission of quotation paper 08/07/2025
5. Date of closing of quotation paper 17/07/2025 at 12:30 PM
6. Date of opening of quotation paper 17/07/2025 at 2 PM. (agency personnel may be present at the time of opening).
7. The participating agency required to quote their rates inclusive of all charges per month per head of guarding. Subsequent claim of any kind or any other account will not be entertained.
8. Work will be started after Administrative approval from the office of the Director, SCERT (WB).

Other terms and conditions:

- The Security Guard will have to be given duty on daily attendance basis and duty hours 6PM to 7AM every day of the month.
- If any day is absent, one week in advance should inform and a replacement must be provided by the agency.
- Security Guard must wear agency dress and identity card.
- The agency should provide name, address and photo of the security guard

- The agency will fully responsible for any losses shortage, damage of Govt. Property during duty hours and the cost of the same as fixed by the authority will be recovered from the bills of the agency.
- If the service is not satisfactory the authority has every right to terminate the engagement of security guard at any time without assigning any reason what so ever.
- All liabilities arising out of accident or death while on duty shall be borne by the agency, as per relevant law are in force and as applicable.
- Torches and batteries if required for guarding will have to provide by the concerned agency at his own cost

SLI

Lecturer-In-Charge
Radhanagar Govt. PTTI, Howrah

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Copy forwarded for information and with a request to display this notice in the notice board for wide publication of this notice

1. The Director, SCERT, WB 25/3, Ballygunge Circular Road, Kolkata- 700019
2. District Magistrate, Howrah District
3. The S.D.O, Uluberia subdivision, Howrah
4. The Chairman, DPSC, Howrah
5. The DI/S(Primary), Howrah District
6. The BDO, Shyampur -II Block
7. The Pradhan, Kharuberia Gram Panchayet
8. Office notice board

[Signature]

Lecturer-In-Charge
Radhanagar Govt. PTTI, Howrah
Lecturer-in-charge
Radhanagar Govt. P.T.T.I.
P.O.- D. Radhanagar, Howrah